

**Board of School Directors Meeting**  
**“Students Are the Center of the Decision Making Process”**  
**June 19, 2014**

**COMMUNICATIONS:**

- A. Open School Communications: Positive and Constructive Comments Between School Board Members, Administrators and Community:
1. Following Elementary Students Placed at the Invention Convention Held on Wednesday, May 14, at Big Beaver Falls School District:
    - Tyler Misencik, Big Knob Elementary – Won 1<sup>st</sup> Place for 1<sup>st</sup> Grade
    - Logan Bickerstaff, Conway Elementary – Won 2<sup>nd</sup> Place for 2<sup>nd</sup> Grade
    - Josiah Dubovi, 4<sup>th</sup> Grade, Big Knob Elementary – Participant Ribbon
  2. Congratulations to Freedom Area High School Student Jonathan Bittner, Recipient of the Eagle Scout Award – Letter of Congratulations Was Sent from the Board of School Directors and Superintendent
  3. Receipt of Letter from Borough of Conway Thanking Keith Kovalic, High School Band Director, and the Freedom High School Marching Band for Participating in the Annual Conway Memorial Day Parade
  4. Following Students Qualified for States in Track and Field:
    - Trevor Adams
    - Brenton Harrison
    - Niki Vargo
    - Jared Hogue
      - PIAA Medalist in the 100 and 200 Meter Dashes
      - WPIAL Champion in the 200 Meter Dash

**COMMUNICATIONS (CONT'D):**

5. Freedom Area High School H.O.P.E. and Student of the Month Awards for May/June 2014 (**Administrative Report**):
  - H.O.P.E. Award (Theme – “Teacher Excellence”):
    - Dr. Brian Wargo, High School Physics Teacher
  - Students of the Month Award (Theme – “Academics/Attendance”):
    - 12<sup>th</sup> Grade:
      - Girl - Jen Wallis
      - Boy - Anthony Mohrbacher
    - 11<sup>th</sup> Grade:
      - Girl - Morgan Calahan
      - Boys - Jacob Beckey and Luke Kiefer
    - 10<sup>th</sup> Grade:
      - Girl - Brianna Frashure
      - Boys - Vince Rose and Aaron Scheider
    - 9<sup>th</sup> Grade:
      - Girl - Meghan Kiefer
      - Boys - Jarrett Boyd and Kameron Mayhue
- B. Henry Mancini Musical Theatre Awards - District Performance of “The Wizard of Oz”:
  - Nominated for 9 of 14 Possible Awards:
    - Outstanding Choreography Execution
    - Outstanding Community Engagement
    - Outstanding Ensemble
    - Outstanding Leading Actor – Robbie Raso, The Cowardly Lion/Zeke
    - Outstanding Noteworthy Group – The Crows
    - Outstanding Overall Performance
    - Outstanding Overall Production
    - Outstanding Technical Execution
    - Outstanding Vocal Ensemble
  - Earned 3 Awards:
    - Outstanding Ensemble
    - Outstanding Technical Execution
    - Outstanding Vocal Ensemble
- C. Other:
  1. **July/August 2014 School Board Meetings:**
    - **July – To Be Determined**
    - **August 14 and August 21**
- D. Use of School Facilities Schedule (According to Policy) (**Enclosure**)

**COMMUNICATIONS (CONT'D):**

**Note in Minutes:**

- E. Finance/Operations Committee Meeting Held on Thursday, May 29, at 7:00 P.M., in the Middle School Library, Followed by an Executive Session for Personnel Matters
- F. Distribution to Board Members Copy of Letter to be Mailed to Parents/Guardians of Students, Prior to Start of 2014-2015 School Year, Notifying of Audio Recording On School Buses and School Vehicles Per Revised Board Policy No. 810.2, Transportation – Video/Audio Recording

**PUBLIC/COMMUNITY RELATIONS:**

(Formal Request – 10 Minutes / Informal Request – 5 Minutes)

- A. Open

**MINUTES:**

- A. Approve Minutes of May 1 and May 6, 2014
- B. Approve Minutes of May 29, 2014 (Finance/Operations Committee Meeting)

**ENCLOSURES:**

- A. Use of School Facilities Schedule (According to Policy) **(Communications – Item D.)**
- B. June 2014 Budget Transfers **(Finance – Item G.)**
- C. Resolution of 2014 Homestead/Farmstead Exemption **(Finance – Item H.)**
- D. Resolution Allocating Fund Balance Between Committed, Assigned and Unassigned Funds as Required by GASB 54 **(Finance – Item I.)**
- E. Resolution Adopting Final Budget for School Fiscal Year Beginning July 1, 2014, and Ending June 30, 2015 **(Finance – Item J.)**
- F. Memorandum of Understanding With the Freedom Educational Support Professional Association Regarding Independence Day Recognized as a Paid Holiday in the Context of a Regularly Scheduled Four-Day Work Week **(Operations – Item H.)**
- G. List of Student Activity Account Signatures for Students and Activity Sponsors **(Extra-Curricular – Item A.)**
- H. Free/Reduced Lunch Report as of June 9, 2014 – **District at 44.56%**
- I. In/Out Migration Report as of June 5, 2014 – **District at 1,471 (-1 from April 2014; -20 from Third Day Enrollment)**

**ENCLOSURES (CONT'D):**

- J. **Cyber/Charter School Enrollment as of June 2, 2014 – Current Projected Annual Cost for 2013-2014 School Year \$635,127.70; 36 Cyber/Charter Students, 31 Brick and Mortar Students – Total No. of Students – 67**
- K. BVIU School Board Notes for May 28, 2014 Meeting
- L. **Average Daily Membership for Freedom Area School District, 180 Day Report – 1,499**

**SUPERINTENDENT'S REPORT:**

- A. Annual Review, Including Active Shooter Training Held on Friday, June 6
- B. Approve Release Time, According to Policy, for Superintendent to Attend State Legislator Orientation Flight, July 10, ARW-Pittsburgh International Airport, Cost Mileage

**Note in Minutes:**

- C. **Receipt of Letter from Pennsylvania Department of Education (Dated June 18, 2014) Granting Freedom Area School District an Exception to the 180 Day Student Attendance Requirement – One Day for Big Knob Elementary School Due to Loss of Power on January 6, 2014**

**LEGISLATION:**

Open

**FINANCE:**

- A. Approve Bills in the Amount of \$639,593.97 (Second Check Run for May 2014)
- B. Approve Bills in the Amount of \$379,290.67 (First Check Run for June 2014)
- C. Approve Capital Improvement First Check Run for June 2014 - \$68,884.86 + \$41,441.96 = \$110,326.82
- D. Approve Primary Center Construction Payments in the Amount of \$600.00 (Second Check Run for May 2014) and \$242,112.54 (First Check Run for June 2014); as Approved by VEBH Architects and S. P. Smith Construction (**Handout 6-12-14 – Scott Smith**)
- E. Approve May 2014 Treasurer's Report

**FINANCE (CONT'D):**

- F. Approve May 2014 Cafeteria Report
- G. Approve June 2014 Budget Transfers (**Enclosure**)
- H. Approve Resolution of 2014 Homestead/Farmstead Exemption in the Amount of \$500,773.98; \$500,762.54 to be Received from the Commonwealth, Plus \$11.44 Carryover from 2013, and Distributed to 3,297 Homesteads/Farmsteads as Certified as of May 1, 2014, by the Beaver County Assessor (**Signatures Required**) (**Enclosure**)
- I. Approve Resolution Allocating Fund Balance Between Committed, Assigned and Unassigned Funds as Required by GASB 54 (**Administrative Report**) (**Signatures Required**) (**Enclosure**)
- J. Approve 2014-2015 District Budget in the Amount of \$21,400,000 and PDE-2028 According to Section 687 of the School Code – Resolution Includes the Following: (**Signatures Required**) (**Enclosure**)
  - 1. 48.3 Mills of Each Dollar of Assessed Property
  - 2. One-Half of 1% Earned Income Tax
  - 3. One-Half of 1% Real Estate Transfer Tax
  - 4. \$5.00 of Local Services Tax
- K. Approve Printing of Real Estate Tax Bills with Beaver County Court House Printing Services:
  - Payment Periods:**
    - Discount July 1, 2014 – August 31, 2014
    - Face September 1, 2014 – October 31, 2014
    - Penalty November 1, 2014 – December 31, 2014
  - Installment Plan Dates:**
    - August 31, 2014
    - September 30, 2014
    - October 31, 2014
- L. Approve Payment of Bills Deemed Necessary During July 2014 (If No Board Meeting)
- M. Approve 2014-2015 Budget Transfers Needed/Required For/By Year-End Audit
- N. Approve 2014-2015 Agreement With OMNI Group for 403(b) Third Party Services, Cost \$1,896 (No Increase from Previous Year)
- O. Approve '98 Bond Payment in the Amount of \$776,216.25

**FINANCE (CONT'D):**

P. Approve 2014-2015 Insurance Rates thru First National Insurance Agency, Inc. (Broker): **(Signatures Required)**

• **PSBA:**

	<b><u>EXPIRED</u></b>	<b><u>RENEWAL</u></b>
Commercial Package	\$32,087	\$36,435
TRIA	\$ 801	\$ 831
Deductible to \$5000	\$ 8,013	\$ 8,493
Equipment Breakdown	\$ 5,696	\$ 5,872
School Leaders ELL	\$12,029	\$12,292
Umbrella (\$5 Million)	<u>\$ 8,256</u>	<u>\$ 8,901</u>
<b>TOTAL</b>	<b><u>\$66,882</u></b>	<b><u>\$72,824</u></b>

• **SELECTIVE:**

Business Auto	<u>\$ 8,991</u>	<u>\$ 6,969</u>
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Q. Approve Request from Freedom Area Tax Collectors for District to Purchase 12.5 Hours of Technician Support for the CompuTax Program, Cost \$500

R. Approve Resolution of 2014-2015 Beaver County Career & Technology Center Operating Budget in the Amount of \$5,045,229.08 (Increase of \$191,097.94 from 2013-2014 Budget) **(Signatures Required)**

S. Approve Beaver County Career & Technology Center Joint School Board Resolution Amending the Articles of Agreement **(Signatures Required)**

**EDUCATION:**

A. Approve Released Time According to Act 48:

**PROFESSIONAL DEVELOPMENT:**

1. **Gifted:**

a. Sara Miller, K-8 Gifted Coordinator, Beaver County Gifted Consortium Meetings for 2014-2015 School Year, BVIU, Cost Mileage

2. **Special Education:**

a. Special Education Contact Meetings for 2014-2015 School Year, BVIU, Cost Mileage:

- i. Misty Slavic, Director of Special Education
- ii. Gene Feliciani, School Psychologist

b. School Based ACCESS Program (SBAP) Trainings for 2014-2015 School Year, PaTTAN-Pittsburgh, Cost Mileage:

- i. Misty Slavic, Director of Special Education
- ii. Marian Leo, Special Education Secretary
- iii. Noriene Plate, Business Manager

**EDUCATION (CONT'D):**

- c. IEP Writer Focus Group Meetings/Trainings for 2014-2015 School Year, Location Varies, Cost Mileage:
  - i. Misty Slavic, Director of Special Education
  - ii. Marian Leo, Special Education Secretary
- 3. **Other:**
  - a. Brandi Burger, High School Biology Teacher, AP Summer Institute Training, June 23-26, AIU3-Homestead, Cost \$900 Registration Fee Plus Mileage
  - b. Craig Atkison, High School Biology Teacher, Trout in the Classroom Yearly Meeting, June 25, Bellefonte-PA, Cost Mileage
  - c. Misty Slavic, Director of Curriculum & Instruction:
    - i. Curriculum Council Meetings for 2014-2015 School Year, BVIU, Cost Mileage
    - ii. Federal Programs/Non-Public School Consultation Meetings for 2014-2015 School Year, BVIU, Cost Mileage

**STUDENTS AND STAFF TRAVEL:**

- 1. **Other:**
  - a. Beth Majors, High School Business/Technology Teacher, State DECA Board Meeting, June 24-26, Days Inn-State College, No Cost to District
  - b. Aaron Fitzpatrick, High School English Teacher/Yearbook Sponsor, Gettysburg Yearbook Experience-Gettysburg College Field Trip, July 13 thru July 17, Cost \$500 Registration Fee Plus Tours (\$46)
- B. Approve Ryan Smith as Full-Time Middle School Lead Teacher/Math Coach for 2014-2015 School Year, Salary Plus \$2,000 Stipend
- C. Approve Tuition Agreement With Central Valley School District for 2014-2015 School Year for One Student to Attend Freedom Area School District **(Signature Required)**
- D. Approve the Following Student Teachers for 2014-2015 School Year:
  - 1. Marisa Braddock, Slippery Rock University – to be Placed With Shanda Wyatt, Middle School Learning Support Teacher, August 25 thru October 17, 2014; to be Placed With Tricia Schink, Conway Elementary 2<sup>nd</sup> Grade Teacher, October 20 thru December 11, 2014 **(Clearances on File)**

**EDUCATION (CONT'D):**

2. Tara Testa, Slippery Rock University – to be Placed With Kristine McCowin, Big Knob Elementary 1<sup>st</sup> Grade Teacher, August 25 thru October 17, 2014; to be Placed With Colleen Tyler, Big Knob Elementary 3<sup>rd</sup> Grade Teacher, October 20 thru December 11, 2014 **(Clearances on File)**
- E. Approve Letter of Agreement With Education for Children and Youth Experiencing Homelessness (ECYEH) Region 4 to Comply With the Requirements and Goals of the ECYEH Program
- F. Approve FMLA, According to Policy, for Catherine-Noel Schultz, High School English Teacher, Effective Approximately August 18 thru November 7, 2014
- G. Approve 2014-2015 School Year Contract for Special Education Programs and Services With the BVIU at a Cost of \$39,800 Per Student (Decrease of \$187 from Previous Year) (Currently 7 Students Enrolled)
- H. Approve College in High School Agreement With Community College of Beaver County Effective July 1, 2014, thru June 30, 2017, at \$50 Per Credit **(Signatures Required)**
- I. Approve 2014-2015 School Year Agreement With Mars Home for Youth - \$85 Per Student, Per Day, for Special Education (No Increase from Previous Year) and \$80 Per Student, Per Day, for Regular Education (No Increase from Previous Year) (No District Students at this Time)
- J. Approve a Memorandum of Understanding With the Freedom Area Education Association Providing for the Waiver of Any Entitlement to Insurance Benefits for an Employee to be Assigned Five Instructional Periods Per Work Day During the 2014-2015 School Year
- K. Approve an Addendum to the Administrative Compensation Plan Providing a One-Time Stipend in the Amount of \$1,500 for Administrators that are Awarded a Doctorate Degree
- L. Approve 2014-2015 School Year Agreement With Holy Family Institute - \$130 Per Student, Per Scheduled School Day, for Special Education (Increase of \$5.50 from Previous Year)

**OPERATIONS:**

- A. Approve Release Time, According to Policy, for Matt Scala, Director of Technology, to Attend 2014-2015 Technology Coordinators' Meetings, BVIU, Cost Mileage
- B. Approve Release Time, According to Policy, for the Following to Attend the School Nutrition Association of Pennsylvania Annual Conference, Lancaster, Cost Mileage Plus Tolls:
  1. Dawn Fronius, Food Service Director – July 27-30
  2. Becky Spieler, High School Head Cook – July 28-30

**OPERATIONS (CONT'D):**

- C. Approve Luiz Baccaro as Permanent Part-Time Custodian **(Clearances on File, Pending Receipt of New Employee Drug Screening)**
- D. Accept the Following Retirements:
  - 1. Harvey Ruckert, Maintenance Department, Effective July 11, 2014
  - 2. Paul Peel, Middle School Custodian, Effective July 22, 2014
- E. Approve Recommendation by Dawn Fronius, Food Service Director, to Continue Using Colteryahn Dairy, Current Milk/Beverage Supplier, thru January 2015 Due to New Regulations With the Healthy Hunger Free Kids Act
- F. Approve Agreement With Medic Rescue Ambulance Service Effective July 1, 2014, thru June 30, 2015 – Cost \$3,300 (Increase of \$100 from Previous Year)
- G. Approve Bus Transportation to Baden Academy from Conway Elementary for 2014-2015 School Year for Student Who Resides in Monaca **(Administrative Report)**
- H. Approve Memorandum of Understanding With the Freedom Educational Support Professional Association Regarding Independence Day Recognized as a Paid Holiday in the Context of a Regularly Scheduled Four-Day Work Week **(Signatures Required) (Enclosure)**
- I. Approve Contract With CT Consensus Technologies (IT Services, Helpdesk, and Server Maintenance) for the Period of July 1, 2014, thru June 30, 2015, in the Amount of \$45,000 (Increase of \$16,053) (Budgeted)

**Note in Minutes:**

- J. Detailed List of Computer CPU's to be Disposed
- K. Food Facility Inspection Report by Pennsylvania Department of Agriculture for:
  - 1. Conway Elementary School, Status – In Compliance (May 20, 2014)

**FACILITIES MASTER PLAN:**

- A. High School Road Project
- B. Approve Agreement With Verizon-PA, Inc. to Remove/Place/Relocate Cable to Accommodate Renovations, Cost \$10,800 **(Administrative Report)**
- C. Track Committee Update

**EXTRA-CURRICULAR:**

- A. Approve List of Student Activity Account Signatures for Students and Activity Sponsors **(Enclosure)**
- B. Accept Resignation from Pete Kappas as High School Drama Club Stage Manager
- C. Approve the Following Coaches:
  - 1. Jillian Babish as Assistant Varsity Volleyball Coach, Salary According to Contract **(Clearances on File)**
  - 2. Zeke Stroupe as Volunteer Assistant Wrestling Coach **(Clearances on File)**
  - 3. Bill Boggs as Assistant Football Coach, Salary \$1,400 **(Clearances on File)**
- D. Approve Request from Keith Kovalic, High School Band Director, to Allow Students of the "Big Red" Marching Band (Band and Unit Members Only) to Travel to Florida Tentatively Scheduled for Tuesday, April 21 (After School) thru Sunday, April 26, 2015 (No Cost to District)
- E. Approve Agreement With UPMC Sports Medicine of UPMC Presbyterian Shadyside to Provide Athletic Training Services for 2014-2017, Cost \$\_\_\_\_\_ **(Signatures Required) (Pending Solicitor's Review)**
- F. Approve Chris Coennen as Football Video Recording/Scouting Program Coordinator, Salary \$1,000 **(Clearances on File)**

**POLICY:**

Open

**MEET AND DISCUSS:**

Open